



UNITED STATES MARINE CORPS  
MARINE CORPS BASE  
BOX 555010  
CAMP PENDLETON, CALIFORNIA 92055-5010

BO 5110.2C  
MPOS

**FEB 03 2009**

BASE ORDER 5110.2C

From: Commanding Officer  
To: Distribution List

Subj: OFFICIAL MAIL ADDRESS LIST

Ref: (a) DoD Manual 4525.8M  
(b) USPS DMM Domestic Mail Manual

Encl: (1) Military Mail Addressing Standards  
(2) State and Abbreviation Listing  
(3) Camp Pendleton Mailing Addresses

1. Situation. To publish a revised base order for Official Mail Address List.

2. Cancellation. BO 5110.2B.

3. Mission. To provide an Official Mail Address List of Camp Pendleton commands and publish, per references (a) and (b), military mail addressing standards which are to be used in the preparation of official correspondence for entry into the United States Postal Service (USPS) System.

4. Execution

a. In 1992, the Commandant of the Marine Corps directed all official mailing addresses be restructured to comply with the Department of Defense Address Standardization Program. This program directed that military addresses conform to USPS regulations governing automation standards and compatibility. Therefore, post office "style" box numbers became a standard part of all Camp Pendleton addresses.

b. Automation of the USPS mail processing created the need for specific address formats and address hygiene requirements.

c. The zip code alignment, address standardization and USPS automated mail processing resulted in a change to military mailing addresses. These actions allowed military mail to be

**FEB 03 2009**

processed by USPS automated sorting equipment. Manual sorting times were diminished; consequently processing times increased and military mail would be eligible for discount mailings.

## 5. Administration and Logistics

a. Personnel preparing official correspondence for entry into the USPS mail system will:

(1) Follow mail address standards in enclosures (1) and (2).

(2) Use addresses listed in enclosure (3).

b. Commanding Officers will notify and update the following official mail address changes:

(1) Consolidated Post Office.

(2) Marine Corps Total Force System (MCTFS) via unit diary entry.

(3) Commander, MCLB Albany, Georgia (Code G 317), Department of Defense Activity Address Directory (DoD AAD) via message or standard naval letter to Commanding General, MCLB (Code 802), 814 Radford Blvd, Albany GA 31704-1128.

(4) Chief of Naval Operations (N09B22), Standard Naval Distribution List (SNDL) by standard naval letter.

(5) All command members.

(6) Update stationary and letterhead.

c. Installation postal officers will:

(1) Coordinate with USPS when establishing official mail addresses to ensure USPS standards are met.

(2) Issue command addresses/changes.


(3) Maintain current address listing.

**FEB 03 2009**

6. Command and Signal

a. Command. This Order is applicable to all commands, organizations and tenant activities that receive or dispatch mail through the Camp Pendleton Consolidated Postal System.

b. Signal. This order is effective the date signed.

  
O. A. JAMMAL  
Chief of Staff

DISTRIBUTION: A-3  
B

## **Military Mail Addressing Standards**

### **Official Mail**

1. To ensure the most efficient delivery of mail, a correctly formatted current mailing address must be used. The following mail addressing standards are required on all official mail prepared for mailing:

a. Use complete official mailing address (including the nine digit Zip code) in both the **return address** and the **delivery address**.

b. Print or type addresses. Return/delivery addresses will be type written or machine printed in black ink using **UPPER CASE LETTERS**. Address characters must not touch and will be equally spaced. The preferred print size for address characters is 10 to 12 points. Handwritten and rubber stamped addressing are not authorized except for activities engaged in field exercises or hostilities that prevent following these standards. The attention line may contain handwritten characters to identify a specific section, code, or person.

c. Punctuation may be included in official addresses; however, the preferred format is without punctuation, except for the hyphen separating the four-digit add-on from the five-digit zip code.

d. Use the correct address format. Official mailing addresses (delivery and return) are limited to five lines and formatted with a uniform left margin. The attention line is an optional line which may be used when the name of the activity does not adequately identify addressees or if the correspondence is directed to a specific person or section. Whenever possible, a person's title/billet will be used vice a person's name. This prevents official mail intended for the command from being forwarded to the person after he/she transfers to a new command.

e. Standard two-letter state abbreviations will be used. City names will be spelled out completely.

f. When using mailing labels, they will be placed so that all addresses are parallel with the bottom edge of the mail piece (i.e., addresses will not be canted).

FEB 03 2009

g. The base guard mail system will be used for all official matter destined to other organizations aboard Camp Pendleton.

2. Official Mail Address Format. Official mail addresses consist of five distinct address lines. An explanation and example of each address line is provided below.

a. The 1st line is the title line. It consists of official title of the person in charge of the command (i.e. Commanding Officer, Officer in Charge, Director).

b. The 2nd line is the information/attention line. It is used to direct mail to a specific person, section, code etc. This line is optional, and may be omitted if not needed.

c. The 3rd line is the unit/organization name line. Note that because of space constraints, unit descriptions above the battalion/squadron level (1st MLG, MARFORPAC, etc.) should normally be omitted from the address. There are two general exceptions to this rule: The first is when the group level is an integral part of the address (i.e., Commanding General, 1st MLG). The second is where omission of the group level could lead to confusion. For example, in cases involving units with similar names (e.g. HqSvc BN, 1st MLG HqSvc BN, SOI). For official mail purposes, unit/organization names can either be spelled out completely or abbreviated using the standard Marine Corps abbreviation for the unit. However, under no circumstances shall unit/organization names exceed 47 characters in length or extend more than one line when printed on mailing labels.

d. The 4th line is the automated delivery address line. For Camp Pendleton, this is a six-digit box number. This box number is equivalent to the street address/PO Box line in a civilian address, so it is imperative that it appears on this line alone. **NO EXCEPTIONS.**

e. The 5th line is the city, state and ZIP+4 line. Note that there is only one space between each field, and that the last four digits of the ZIP+4 correspond with the last four digits of the unit box number.

Enclosure (1)

FEB 03 2009

3. Sample Address Format. The following is an example of a correctly formatted official envelope:

COMMANDING OFFICER ATTN: S-3 MCT BN SOI BOX 555091 CAMP PENDLETON CA 92055-5091 Official Business	<i>Sample</i>	COMMANDER OFFICER ATTN COMPTROLLER MCAS P.O. BOX 55001 BEAUFORT SC 29904-5001
--	---------------	---

### Personal Mail

1. Personal Mail Guidelines. The following guidelines govern the handling of personal mail aboard Camp Pendleton:

a. Personnel who reside off base or in base housing will receive their personal mail at their resident address.

b. Personnel entitled to receive mail through their unit mail room/work section will inform all correspondents (to include relatives, financial institutions, publishers, etc.) of their complete mailing address.

c. All military personnel will complete a change of address card upon reporting to and prior to transferring from their unit/organization.

2. Personal Mail Format. Personal mail addresses consist of four distinct address lines. Listed below are examples and an explanation of each line.

a. The 1st line consists of the individual's rank and complete name (i.e., First, Middle Initial, and Last).

b. The 2nd line consists of the unit/organization name with the appropriate company and section listed in parenthesis. Due to limited character space, group level organization names (i.e., 3d MAW, 1st MarDiv) are generally not required or

Enclosure (1)

FEB 03 2009


desired. For this same reason, battalion/squadron names should normally be abbreviated on personal mail addresses.

c. The formats for the 3rd and 4th lines are identical to that for the last two lines for official mail addresses.

d. The 3rd line consists of a six-digit box number while the 4th line is reserved for the city, two-letter state abbreviation and ZIP+4.

e. Note that for automation purposes, these are the two most important lines of the address and must conform exactly to the format below. Failure to do so may result in the mail being delayed or returned to sender.

3. Sample Address Format. The following is an example of a correctly formatted personal envelope:

Sgt Roger Dorsett HMT 303 (Hydraulics Shop) Box 555881 Camp Pendleton CA 92055-5881	<b>Sample</b>	
	Mrs. Ida Dorsett 123 Cowboy Lane Anywhere CA 90001-0001	

Enclosure (1)

FEB 03 2009

State and Abbreviation Listing

ALABAMA	AL	NORTH CAROLINA	NC
ALASKA	AK	NORTH DAKOTA	ND
AMERICAN SAMOA	AS	OHIO	OH
ARIZONA	AZ	OKLAHOMA	OK
ARKANSAS	AR	OREGON	OR
CALIFORNIA	CA	PENNSYLVANIA	PA
COLORADO	CO	PUERTO RICO	PR
CONNECTICUT	CT	RHODE ISLAND	RI
DELAWARE	DE	SOUTH CAROLINA	SC
DISTRICT OF COLUMBIA	DC	SOUTH DAKOTA	SD
FLORIDA	FL	TENNESSEE	TN
GEORGIA	GA	TEXAS	TX
GUAM	GU	UTAH	UT
HAWAII	HI	VERMONT	VT
IDAHO	ID	VIRGIN ISLANDS	VI
ILLINOIS	IL	VIRGINIA	VA
INDIANA	IN	WASHINGTON	WA
IOWA	IA	WEST VIRGINIA	WV
KANSAS	KS	WISCONSIN	WI
KENTUCKY	KY	WYOMING	WY
LOUISIANA	LA		
MAINE	ME		
MARSHALL ISLANDS	MH		
MARYLAND	MD		
MASSACHUSETTS	MA		
MICHIGAN	MI		
MINNESOTA	MN		
MISSISSIPPI	MS		
MISSOURI	MO		
MONTANA	MT		
NEBRASKA	NE		
NEVADA	NV		
NEW HAMPSHIRE	NH		
NEW JERSEY	NJ		
NEW MEXICO	NM		
NEW YORK	NY		

Military "State" Abbreviation

Armed Forces Africa	AE
Armed Forces Americas	AA
Armed Forces Europe	AE
Armed Forces Middle East	AE
Armed Forces Pacific	AP

Enclosure (2)



FEB 03 2009

Camp Pendleton Mailing AddressesOfficial Mail Addresses

POSTAL OFFICER  
ATTN (SECTION)  
MILITARY POST OFFICE  
BOX 555001  
CAMP PENDLETON CA 92055-5001

FINANCE OFFICER  
ATTN (SECTION)  
DISBURSING OFFICE  
BOX 555002  
CAMP PENDLETON CA 92055-5002

OFFICER IN CHARGE  
ATTN (SECTION)  
CONSOLIDATED MATERIAL & SERV CTR  
BOX 555003  
CAMP PENDLETON CA 92055-5003

OFFICER IN CHARGE  
ATTN (SECTION)  
TRAFFIC MANAGEMENT OFFICE  
BOX 555004  
CAMP PENDLETON CA 92055-5004

DIRECTOR  
ATTN (SECTION)  
LIBRARY SERVICES  
BOX 555005  
CAMP PENDLETON CA 92055-5005

DIRECTOR  
ATTN (SECTION)  
NAVY MARINE CORPS RELIEF SCTY  
BOX 555006  
CAMP PENDLETON CA 92055-5006

BASE PROVOST MARSHAL  
ATTN (SECTION)  
PROVOST MARSHAL OFFICE  
BOX 555007  
CAMP PENDLETON CA 92055-5007

Personal Mail Addresses

RANK NAME  
MILITARY POST OFFICE  
BOX 555001  
CAMP PENDLETON CA 92055-5001

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

FEB 03 2009

Official Mail Addresses

AC/S ENVIRONMENTAL SECURITY  
ATTN (SECTION)  
MARINE CORPS BASE  
BOX 555008  
CAMP PENDLETON CA 92055-5008

OFFICER IN CHARGE  
ATTN (SECTION)  
FACILITIES MAINTENANCE OFFICE  
BOX 555009  
CAMP PENDLETON CA 92055-5009

COMMANDING OFFICER  
ATTN (SECTION)  
MARINE CORPS BASE  
BOX 555010  
CAMP PENDLETON CA 92055-5010

AC/S COMPTROLLER  
ATTN (SECTION)  
MARINE CORPS BASE  
BOX 555011  
CAMP PENDLETON CA 92055-5011

DIRECTOR  
ATTN (SECTION)  
CIVILIAN PAYROLL OFFICE  
BOX 555012  
CAMP PENDLETON CA 92055-5012

AC/S FACILITIES  
ATTN (SECTION)  
MARINE CORPS BASE  
BOX 555013  
CAMP PENDLETON CA 92055-5013

AC/S LOGISTICS  
ATTN (SECTION)  
MARINE CORPS BASE  
BOX 555014  
CAMP PENDLETON CA 92055-5014

Personal Mail Addresses

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

Enclosure (3)

FEB 03 2009

**Official Mail Addresses**

AC/S MANPOWER  
ATTN (SECTION)  
MARINE CORPS BASE  
BOX 555015  
CAMP PENDLETON CA 92055-5015

MCCS PERSONAL SERVICES DIVISION  
ATTN (SECTION)  
MARINE CORPS BASE  
BOX 555016  
CAMP PENDLETON CA 92055-5016

DIRECTOR  
ATTN (SECTION)  
AMERICAN RED CROSS  
BOX 555017  
CAMP PENDLETON CA 92055-5017

AC/S COMM AND INFO SYSTEMS DEPT  
ATTN (SECTION)  
MARINE CORPS BASE  
BOX 555018  
CAMP PENDLETON CA 92055-5018

DIRECTOR  
ATTN (SECTION)  
CONSOLIDATED PUBLIC AFFAIRS OFFICE  
BOX 555019  
CAMP PENDLETON CA 92055-5019

AC/S MARINE CORPS COMMUNITY SVC  
ATTN (SECTION)  
MARINE CORPS BASE  
BOX 555020  
CAMP PENDLETON CA 92055-5020

AC/S OPERATIONS & TRAINING  
ATTN (SECTION)  
MARINE CORPS BASE  
BOX 555021  
CAMP PENDLETON CA 92055-5021

**Personal Mail Addresses**

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

Enclosure (3)

FEB 03 2009

Official Mail Addresses

DIRECTOR  
ATTN (SECTION)  
GENERAL DYNAMICS  
BOX 555022  
CAMP PENDLETON CA 92055-5022

AC/S STAFF JUDGE ADVOCATE  
ATTN (SECTION)  
MARINE CORPS BASE  
BOX 555023  
CAMP PENDLETON CA 92055-5023

BASE CHAPLAIN  
ATTN (SECTION)  
RELIGIOUS DEVELOPMENT CENTER  
BOX 555024  
CAMP PENDLETON CA 92055-5024

BASE INSPECTOR  
ATTN (SECTION)  
BASE INSPECTORS OFFICE  
BOX 555025  
CAMP PENDLETON CA 92055-5025

DIRECTOR  
ATTN (SECTION)  
CIVILIAN HUMAN RESOURCES OFFICE  
BOX 555026  
CAMP PENDLETON CA 92055-5026

DIRECTOR  
ATTN (SECTION)  
PURCHASING AND CONTRACTING  
BOX 555027  
CAMP PENDLETON CA 92055-5027

DIRECTOR  
ATTN (SECTION)  
ARMED FORCES YMCA  
BOX 555028  
CAMP PENDLETON CA 92055-5028

Personal Mail Addresses

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

Enclosure (3)

**FEB 03 2009**

**Official Mail Addresses**

DIRECTOR  
ATTN (SECTION)  
USCIS IMMIGRATION  
BOX 555030  
CAMP PENDLETON CA 92055-5030

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
HQSPB BN MCB  
BOX 555031  
CAMP PENDLETON CA 92055-5031

DIRECTOR  
ATTN (SECTION)  
QUALITY ASSURANCE SPECIALIST  
BOX 555035  
CAMP PENDLETON CA 92055-5035

DIRECTOR  
ATTN (SECTION)  
IPAC 21 AREA  
BOX 555036  
CAMP PENDLETON CA 92055-5036

DIRECTOR  
ATTN (SECTION)  
IPAC 33 AREA  
BOX 555037  
CAMP PENDLETON CA 92055-5037

DIRECTOR  
ATTN (SECTION)  
IPAC 43 AREA  
BOX 555038  
CAMP PENDLETON CA 92055-5038

DIRECTOR  
ATTN (SECTION)  
IPAC 53 AREA  
BOX 555039  
CAMP PENDLETON CA 92055-5039

**Personal Mail Addresses**

NOT AUTHORIZED

RANK NAME  
HQSPB BN MCB (COMPANY/SECTION)  
BOX 555031  
CAMP PENDLETON CA 92055-5031

NOT AUTHORIZED

RANK NAME  
IPAC 21 AREA (SECTION)  
BOX 555036  
CAMP PENDLETON CA 92055-5036

RANK NAME  
IPAC 33 AREA (SECTION)  
BOX 555037  
CAMP PENDLETON CA 92055-5037

RANK NAME  
IPAC 43 AREA (SECTION)  
BOX 555038  
CAMP PENDLETON CA 92055-5038

RANK NAME  
IPAC 53 AREA (SECTION)  
BOX 555039  
CAMP PENDLETON CA 92055-5039

Enclosure (3)

FEB 03 2009

Official Mail Addresses

DIRECTOR  
ATTN (SECTION)  
IPAC 62 AREA  
BOX 555040  
CAMP PENDLETON CA 92055-5040

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
ASSAULT AMPHIBIAN SCHOOL BN  
BOX 555041  
CAMP PENDLETON CA 92055-5041

AC/S INSTALLATION SECURITY SAFETY  
ATTN (COMPANY/SECTION)  
MARINE CORPS BASE  
BOX 555050  
CAMP PENDLETON CA 92055-5050

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
SECURITY BN  
BOX 555051  
CAMP PENDLETON CA 92055-5051

COMMANDING OFFICER  
ATTN (SECTION)  
SCHOOL OF INFANTRY  
BOX 555061  
CAMP PENDLETON CA 92055-5061

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
HQSVB BN SOI  
BOX 555071  
CAMP PENDLETON CA 92055-5071

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
INFANTRY TRNG BN SOI  
BOX 555081  
CAMP PENDLETON CA 92055-5081

Personal Mail Addresses

RANK NAME  
IPAC 62 AREA (SECTION)  
BOX 555040  
CAMP PENDLETON CA 92055-5040

RANK NAME  
AAS BN (COMPANY/SECTION)  
BOX 555041  
CAMP PENDLETON CA 92055-5041

NOT AUTHORIZED

RANK NAME  
SECURITY BN (COMPANY/SECTION)  
BOX 555051  
CAMP PENDLETON CA 92055-5051

NOT AUTHORIZED

RANK NAME  
HQSVB BN SOI (COMPANY/SECTION)  
BOX 555071  
CAMP PENDLETON CA 92055-5071

RANK NAME  
ITBN SOI (COMPANY/SECTION)  
BOX 555081  
CAMP PENDLETON CA 92055-5081

Enclosure (3)

FEB 03 2009

**Official Mail Addresses**

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
MARINE COMBAT TRAINING  
BOX 555091  
CAMP PENDLETON CA 92055-5091

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
ADVANCED INFANTRY TRNG COMPANY SOI  
BOX 555101  
CAMP PENDLETON CA 92055-5101

DIRECTOR  
ATTN (SECTION)  
INSTRUCTOR MANAGEMENT SCHOOL  
BOX 555102  
CAMP PENDLETON CA 92055-5102

DIRECTOR  
ATTN (SECTION)  
STAFF NCO ACADEMY  
BOX 555104  
CAMP PENDLETON CA 92055-5104

COMMANDING OFFICER  
ATTN (SECTION)  
RESERVE SUPPORT UNIT  
BOX 555111  
CAMP PENDLETON CA 92055-5111

COMMANDING GENERAL  
ATTN (SECTION)  
I MACE  
BOX 555123  
CAMP PENDLETON CA 92055-5123

COMMANDING OFFICER  
ATTN (SECTION)  
3RD CIVIL AFFAIRS GROUP (I MACE)  
BOX 555124  
CAMP PENDLETON CA 92055-5124

**Personal Mail Addresses**

RANK NAME  
MCT BN SOI (COMPANY/SECTION)  
BOX 555091  
CAMP PENDLETON CA 92055-5091

RANK NAME  
AIT CO SOI (COMPANY/SECTION)  
BOX 555101  
CAMP PENDLETON CA 92055-5101

NOT AUTHORIZED

NOT AUTHORIZED

RANK NAME  
RSU (SECTION)  
BOX 555111  
CAMP PENDLETON CA 92055-5111

NOT AUTHORIZED

NOT AUTHORIZED

Enclosure (3)

FEB 03 2009

Official Mail Addresses

COMMANDING OFFICER  
ATTN (SECTION)  
4TH MLG FWD NUCLEUS WEST  
BOX 555125  
CAMP PENDLETON CA 92055-5125

COMMANDING OFFICER  
ATTN (SECTION)  
PROVISIONAL SUPPORT BN WEST  
BOX 555126  
CAMP PENDLETON CA 92055-5126

COMMANDING OFFICER  
ATTN (SECTION)  
4TH RECON BN  
BOX 555127  
CAMP PENDLETON CA 92055-5127

OFFICER IN CHARGE  
ATTN (SECTION)  
TRANSITIONAL RECRUITING CT (WEST)  
BOX 555128  
CAMP PENDLETON CA 92055-5128

DIRECTOR  
RANCH HOUSE  
BOX 555130  
CAMP PENDLETON CA 92055-5130

OFFICER IN CHARGE  
ATTN (SECTION)  
NAVAL SPECIAL WARFARE GROUP-1  
BOX 555140  
CAMP PENDLETON CA 92055-5140

COMMANDING OFFICER  
ATTN (SECTION)  
HQ & HQ SQUADRON MCAS  
BOX 555151  
CAMP PENDLETON CA 92055-5151

Personal Mail Addresses

NOT AUTHORIZED

NOT AUTHORIZED

RANK NAME  
4TH RECON BN (SECTION)  
BOX 555127  
CAMP PENDLETON CA 92055-5127

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

RANK NAME  
HQ & HQ SQUADRON MCAS  
BOX 555151  
CAMP PENDLETON CA 92055-5151

Enclosure (3)



FEB 03 2009

**Official Mail Addresses**

COMMANDING OFFICER  
ATTN (SECTION)  
MARINE CORPS AIR STATION  
BOX 555152  
CAMP PENDLETON CA 92055-5152

COMMANDING OFFICER  
ATTN (SECTION)  
ASSAULT CRAFT UNIT 5  
BOX 555161  
CAMP PENDLETON CA 92055-5161

COMMANDING OFFICER  
ATTN (SECTION)  
MCTSSA  
BOX 555171  
CAMP PENDLETON CA 92055-5171

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
WEAPONS FIELD TRAINING BN  
BOX 555181  
CAMP PENDLETON CA 92055-5181

COMMANDING OFFICER  
ATTN (SECTION)  
NAVAL HOSPITAL  
BOX 555191  
CAMP PENDLETON CA 92055-5191

OFFICER IN CHARGE  
ATTN (SECTION)  
WOUNDED WARRIOR CENTER  
BOX 555192  
CAMP PENDLETON CA 92055-5192

DIRECTOR  
ATTN (SECTION)  
INJURED MARINE SEMPER FI FUND  
BOX 555193  
CAMP PENDLETON CA 92055-5193

**Personal Mail Addresses**

NOT AUTHORIZED

RANK NAME  
ACU 5 (SECTION)  
BOX 555161  
CAMP PENDLETON CA 92055-5161

RANK NAME  
MCTSSA (SECTION)  
BOX 555171  
CAMP PENDLETON CA 92055-5171

RANK NAME  
WFT BN (COMPANY/SECTION)  
BOX 555181  
CAMP PENDLETON CA 92055-5181

RANK NAME  
ATTN (PSC BOX\_\_\_\_\_)  
BOX 555191  
CAMP PENDLETON CA 92055-5191

RANK NAME  
WOUNDED WARRIOR CENTER  
BOX 555192  
CAMP PENDLETON CA 92055-5192

NOT AUTHORIZED

Enclosure (3)

FEB 03 2009

Official Mail Addresses

COMMANDING GENERAL  
ATTN (SECTION)  
MARINE CORPS INSTALLATIONS WEST  
BOX 555200  
CAMP PENDLETON CA 92055-5200

DIRECTOR  
ATTN (SECTION)  
DECA SAN ONOFRE COMMISSARY  
BOX 555210  
CAMP PENDLETON CA 92055-5210

FIRE CHIEF  
ATTN (SECTION)  
FIRE DEPARTMENT  
BOX 555211  
CAMP PENDLETON CA 92055-5211

DIRECTOR  
ATTN (SECTION)  
DEFENSE COMMISSARY AGENCY  
BOX 555212  
CAMP PENDLETON CA 92055-5212

OFFICER IN CHARGE  
ATTN (SECTION)  
MCAAT  
BOX 555213  
CAMP PENDLETON CA 92055-5213

OFFICER IN CHARGE  
ATTN (SECTION)  
AMPHIBIOUS VEHICLE TEST BRANCH  
BOX 555217  
CAMP PENDLETON CA 92055-5217

OFFICER IN CHARGE  
ATTN (SECTION)  
CNATTMARUNIT  
BOX 555218  
CAMP PENDLETON CA 92055-5218

Personal Mail Addresses

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

RANK NAME  
CNATTMARUNIT (SECTION)  
BOX 555218  
CAMP PENDLETON CA 92055-5218

Enclosure (3)

FEB 03 2009

**Official Mail Addresses**

DIRECTOR  
ATTN (SECTION)  
MCNAFAS  
BOX 555219  
CAMP PENDLETON CA 92055-5219

COMMANDING OFFICER  
ATTN (SECTION)  
NDC 1ST DEN BN  
BOX 555221  
CAMP PENDLETON CA 92055-5221

OFFICER IN CHARGE  
ATTN (SECTION)  
NAESU  
BOX 555222  
CAMP PENDLETON CA 92055-5222

COMMANDING OFFICER  
ATTN (SECTION)  
NEMTI  
BOX 555223  
CAMP PENDLETON CA 92055-5223

OFFICER IN CHARGE  
ATTN (SECTION)  
FSMAO 2  
BOX 555224  
CAMP PENDLETON CA 92055-5224

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
4TH LAR BN  
BOX 555225  
CAMP PENDLETON CA 92055-5225

OFFICER IN CHARGE  
ATTN (SECTION)  
BASE BRIG  
BOX 555226  
CAMP PENDLETON CA 92055-5226

**Personal Mail Addresses**

NOT AUTHORIZED

RANK NAME  
NDC 1ST DEN BN (SECTION)  
BOX 555221  
CAMP PENDLETON CA 92055-5221

NOT AUTHORIZED

RANK NAME  
NEMTI (SECTION)  
BOX 555223  
CAMP PENDLETON CA 92055-5223

NOT AUTHORIZED

RANK NAME  
4TH LAR BN (COMPANY/SECTION)  
BOX 555225  
CAMP PENDLETON CA 92055-5225

**Confined Personnel ONLY**

RANK NAME  
BOX 555226  
CAMP PENDLETON CA 92055-5226

Enclosure (3)

FEB 03 2009

Official Mail Addresses

OFFICER IN CHARGE  
ATTN (SECTION)  
DRMO  
BOX 555227  
CAMP PENDLETON CA 92055-5227

OFFICER IN CHARGE  
ATTN (SECTION)  
WEST COAST FOOD MGMT. TEAM  
BOX 555228  
CAMP PENDLETON CA 92055-5228

OFFICER IN CHARGE  
ATTN (SECTION)  
ROICC  
BOX 555229  
CAMP PENDLETON CA 92055-5229

BASE VETERINARIAN  
ATTN (SECTION)  
VETERINARY TREATMENT CENTER  
BOX 555230  
CAMP PENDLETON CA 92055-5230

COUNSEL WESTERN BASES  
ATTN (SECTION)  
WESTERN AREA COUNSEL OFFICE  
BOX 555231  
CAMP PENDLETON CA 92055-5231

OFFICER IN CHARGE  
ATTN (SECTION)  
US ARMY RESERVE CENTER  
BOX 555232  
CAMP PENDLETON CA 92055-5232

DIRECTOR  
ATTN (SECTION)  
SATO  
BOX 555233  
CAMP PENDLETON CA 92055-5233

Personal Mail Addresses

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

RANK NAME  
US ARMY RESERVE CENTER (SECTION)  
BOX 555232  
CAMP PENDLETON CA 92055-5232

NOT AUTHORIZED

Enclosure (3)

FEB 03 2009

**Official Mail Addresses**

PRESIDENT  
ATTN (SECTION)  
PACIFIC MARINE CREDIT UNION  
BOX 555235  
CAMP PENDLETON CA 92055-5235

DIRECTOR  
ATTN (SECTION)  
NFFE  
BOX 555236  
CAMP PENDLETON CA 92055-5236

SPECIAL AGENT IN CHARGE  
ATTN (SECTION)  
NCISRA  
BOX 555238  
CAMP PENDLETON CA 92055-5238

COMMANDING OFFICER  
ATTN (SECTION)  
REG DEF COUNSEL WEST REGION  
BOX 555240  
CAMP PENDLETON CA 92055-5240

COMMANDING OFFICER  
ATTN (SECTION)  
FIELD MEDICAL SERVICE SCHOOL  
BOX 555243  
CAMP PENDLETON CA 92055-5243

DIRECTOR  
ATTN (SECTION)  
DEFENSE MEGACENTER DETACHMENT  
BOX 555244  
CAMP PENDLETON CA 92055-5244

DIRECTOR  
ATTN (SECTION)  
DEFENSE PRINTING SERVICE  
BOX 555245  
CAMP PENDLETON CA 92055-5245

**Personal Mail Addresses**

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

RANK NAME  
FMSS (SECTION)  
BOX 555243  
CAMP PENDLETON CA 92055-5243

NOT AUTHORIZED

NOT AUTHORIZED

Enclosure (3)

FEB 03 2009

Official Mail Addresses

OFFICER IN CHARGE  
ATTN (SECTION)  
WESTERN RECRUITING OFFICER  
BOX 555246  
CAMP PENDLETON CA 92055-5246

DIRECTOR  
ATTN (SECTION)  
COLLEGE OF CONTINUING EDUCATION  
BOX 555247  
CAMP PENDLETON CA 92055-5247

OFFICER IN CHARGE  
ATTN (SECTION)  
WESTERN DIVISION MATCHES  
BOX 555251  
CAMP PENDLETON CA 92055-5251

OFFICER IN CHARGE  
ATTN (SECTION)  
OFFICER SELECTION STATION WRR  
BOX 555253  
CAMP PENDLETON CA 92055-5253

OFFICER IN CHARGE  
ATTN (SECTION)  
PRIOR SERV RECRUITING REG 12  
BOX 555255  
CAMP PENDLETON CA 92055-5255

COMMANDING GENERAL  
ATTN (SECTION)  
I MEF  
BOX 555300  
CAMP PENDLETON CA 92055-5300

COMMANDING OFFICER  
ATTN (SECTION)  
SPECIAL SECURITY COMM TEAM  
BOX 555301  
CAMP PENDLETON CA 92055-5301

Personal Mail Addresses

NOT AUTHORIZED

NOT AUTHORIZED

RANK NAME  
WESTERN DIVISION MATCHES  
BOX 555251  
CAMP PENDLETON CA 92055-5251

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

NOT AUTHORIZED

Enclosure (3)

FEB 03 2009

Official Mail Addresses

OFFICER IN CHARGE  
ATTN (SECTION)  
MARINE CORPS SPE OPS COMM DET 1  
BOX 555303  
CAMP PENDLETON CA 92055-5303

OFFICER IN CHARGE  
ATTN (SECTION)  
MISTC WEST  
BOX 555304  
CAMP PENDLETON CA 92055-5304

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
I MEB  
BOX 555311  
CAMP PENDLETON CA 92055-5311

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
I MHG  
BOX 555321  
CAMP PENDLETON CA 92055-5321

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
I MEF HQG CE  
BOX 555325  
CAMP PENDLETON CA 92055-5325

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
1ST INTEL BN  
BOX 555327  
CAMP PENDLETON CA 92055-5327

COMMANDING OFFICER  
ATTN (SECTION)  
ROICC MCI WEST  
BOX 555330  
CAMP PENDLETON CA 92055-5330

Personal Mail Addresses

RANK NAME  
MARINE CORPS SPE OPS COMM DET 1  
BOX 555303  
CAMP PENDLETON CA 92055-5303

RANK NAME  
MISTC  
BOX 555304  
CAMP PENDLETON CA 92055-5304

RANK NAME  
I MEB (COMPANY/SECTION)  
BOX 555311  
CAMP PENDLETON CA 92055-5311

RANK NAME  
I MHG (COMPANY/SECTION)  
BOX 555321  
CAMP PENDLETON CA 92055-5321

RANK NAME  
I MEF HQG CE (COMPANY/SECTION)  
BOX 555325  
CAMP PENDLETON CA 92055-5325

RANK NAME  
1ST INTEL BN (COMPANY/SECTION)  
BOX 555327  
CAMP PENDLETON CA 92055-5327

NOT AUTHORIZED

Enclosure (3)

FEB 03 2009

**Official Mail Addresses**

COMMANDING OFFICER  
ATTN (PLATOON/SECTION)  
1ST MLE ANGLICO  
(PLATOON/SECTION)  
BOX 555331  
CAMP PENDLETON CA 92055-5331

COMMANDING OFFICER  
ATTN (PLATOON/SECTION)  
OPERATIONS BN  
1ST MARINE SPECIAL OPERATIONS BN  
BOX 555341  
CAMP PENDLETON CA 92055-5341

COMMANDING OFFICER  
ATTN (PLATOON/SECTION)  
9TH COMM BN  
BOX 555351  
CAMP PENDLETON CA 92055-5351

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
1ST RADIO BN  
BOX 555355  
CAMP PENDLETON CA 92055-5355

COMMANDING OFFICER  
ATTN (PLATOON/SECTION)  
11TH MEU  
BOX 555361  
CAMP PENDLETON CA 92055-5361

COMMANDING OFFICER  
ATTN (PLATOON/SECTION)  
13TH MEU  
BOX 555363  
CAMP PENDLETON CA 92055-5363

COMMANDING OFFICER  
ATTN (PLATOON/SECTION)  
15TH MEU  
BOX 555365  
CAMP PENDLETON CA 92055-5365

**Personal Mail Addresses**

RANK NAME  
1ST MLE ANGLICO  
  
BOX 555331  
CAMP PENDLETON CA 92055-5331

RANK NAME  
1ST MARINE SPECIAL  
(PLATOON/SECTION)  
BOX 555341  
CAMP PENDLETON CA 92055-5341

RANK NAME  
9TH COMM BN (PLATOON/SECTION)  
BOX 555351  
CAMP PENDLETON CA 92055-5351

RANK NAME  
1ST RADIO BN (COMPANY/SECTION)  
BOX 555355  
CAMP PENDLETON CA 92055-5355

RANK NAME  
11TH MEU (PLATOON/SECTION)  
BOX 555361  
CAMP PENDLETON CA 92055-53

RANK NAME  
13TH MEU (PLATOON/SECTION)  
BOX 555363  
CAMP PENDLETON CA 92055-5363

RANK NAME  
15TH MEU (PLATOON/SECTION)  
BOX 555365  
CAMP PENDLETON CA 92055-5365

Enclosure (3)



**FEB 03 2009****Official Mail Addresses**

OFFICER IN CHARGE  
ATTN (PLATOON/SECTION)  
15TH MEU CONS ADMIN CENTER  
BOX 555371  
CAMP PENDLETON CA 92055-5371

COMMANDING GENERAL  
ATTN (SECTION)  
1ST MARINE DIVISION  
BOX 555380  
CAMP PENDLETON CA 92055-5380

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
HQ BN 1ST MARDIV  
BOX 555381  
CAMP PENDLETON CA 92055-5381

COMMANDING OFFICER  
ATTN (SECTION)  
1ST MARINE REGIMENT  
BOX 555401  
CAMP PENDLETON CA 92055-5401

COMMANDING OFFICER  
ATTN (PLATOON/SECTION)  
HQ CO 1ST MAR  
BOX 555402  
CAMP PENDLETON CA 92055-5402

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
1ST BN 1ST MAR  
BOX 555412  
CAMP PENDLETON CA 92055-5412

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
3RD BN 1ST MAR  
BOX 555422  
CAMP PENDLETON CA 92055-5422

**Personal Mail Addresses**

RANK NAME  
15TH MEU CONS ADMIN CTR (PLT/SEC)  
BOX 555371  
CAMP PENDLETON CA 92055-5371

NOT AUTHORIZED

RANK NAME  
1ST MARDIV (COMPANY/SECTION)  
BOX 555381  
CAMP PENDLETON CA 92055-5381

NOT AUTHORIZED

RANK NAME  
HQ CO 1ST MAR (PLATOON/SECTION)  
BOX 555402  
CAMP PENDLETON CA 92055-5402

RANK NAME  
1ST BN 1ST MAR (COMPANY/SECTION)  
BOX 555412  
CAMP PENDLETON CA 92055-5412

RANK NAME  
3RD BN 1ST MAR (COMPANY/SECTION)  
BOX 555422  
CAMP PENDLETON CA 92055-5422

Enclosure (3)

FEB 03 2009

Official Mail Addresses

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
1ST BN 4TH MAR  
BOX 555432  
CAMP PENDLETON CA 92055-5432

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
2ND BN 1ST MAR  
BOX 555442  
CAMP PENDLETON CA 92055-5442

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
5TH MARINE REGIMENT  
BOX 555452  
CAMP PENDLETON CA 92055-5452

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
HQ CO 5TH MAR  
BOX 555453  
CAMP PENDLETON CA 92055-5453

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
1ST BN 5TH MAR  
BOX 555463  
CAMP PENDLETON CA 92055-5463

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
2ND BN 5TH MAR  
BOX 555473  
CAMP PENDLETON CA 92055-5473

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
3RD BN 5TH MAR  
BOX 555483  
CAMP PENDLETON CA 92055-5483

Personal Mail Addresses

RANK NAME  
1ST BN 4TH MAR (COMPANY/SECTION)  
BOX 555432  
CAMP PENDLETON CA 92055-5432

RANK NAME  
2ND BN 1ST MAR (COMPANY/SECTION)  
BOX 555442  
CAMP PENDLETON CA 92055-5442

NOT AUTHORIZED

RANK NAME  
HQ CO 5TH MAR (COMPANY/SECTION)  
BOX 555453  
CAMP PENDLETON CA 92055-5453

RANK NAME  
1ST BN 5TH MAR (COMPANY/SECTION)  
BOX 555463  
CAMP PENDLETON CA 92055-5463

RANK NAME  
2ND BN 5TH MAR (COMPANY/SECTION)  
BOX 555473  
CAMP PENDLETON CA 92055-5473

RANK NAME  
3RD BN 5TH MAR (COMPANY/SECTION)  
BOX 555483  
CAMP PENDLETON CA 92055-5483

Enclosure (3)

FEB 03 2009

Official Mail Addresses

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
2ND BN 4TH MAR  
BOX 555493  
CAMP PENDLETON CA 92055-5493

COMMANDING OFFICER  
ATTN (SECTION)  
11TH MARINE REGIMENT  
BOX 555503  
CAMP PENDLETON CA 92055-5503

COMMANDING OFFICER  
ATTN (PLATOON/SECTION)  
HQ BTRY 11TH MAR  
BOX 555504  
CAMP PENDLETON CA 92055-5504

COMMANDING OFFICER  
ATTN (BATTERY/SECTION)  
1ST BN 11TH MAR  
BOX 555514  
CAMP PENDLETON CA 92055-5514

COMMANDING OFFICER  
ATTN (BATTERY/SECTION)  
2ND BN 11TH MAR  
BOX 555524  
CAMP PENDLETON CA 92055-5524

COMMANDING OFFICER  
ATTN (BATTERY/SECTION)  
5TH BN 11TH MAR  
BOX 555534  
CAMP PENDLETON CA 92055-5534

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
1ST CEB  
BOX 555554  
CAMP PENDLETON CA 92055-5554

Personal Mail Addresses

RANK NAME  
2ND BN 4TH MAR (COMPANY/SECTION)  
BOX 555493  
CAMP PENDLETON CA 92055-5493

NOT AUTHORIZED  
**\*SEE NOTES ON PAGE 20\***

NOT AUTHORIZED  
**\*SEE NOTES ON PAGE 20\***

NOT AUTHORIZED  
**\*SEE NOTES ON PAGE 20\***

NOT AUTHORIZED  
**\*SEE NOTES ON PAGE 20\***

RANK NAME  
5TH BN 11TH MAR (BATTERY/SECTION)  
BOX 555534  
CAMP PENDLETON CA 92055-5534

RANK NAME  
1ST CEB (COMPANY/SECTION)  
BOX 555554  
CAMP PENDLETON CA 92055-5554

Enclosure (3)

FEB 03 2009

Official Mail Addresses

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
1ST LAR BN  
BOX 555564  
CAMP PENDLETON CA 92055-5564

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
3RD AA BN  
BOX 555574  
CAMP PENDLETON CA 92055-5574

COMMANDING OFFICER  
ATTN (SECTION)  
1ST RECONNAISSANCE BN  
BOX 555584  
CAMP PENDLETON CA 92055-5584

POSTAL OFFICER  
MILITARY POST OFFICE 1st MLG  
BOX 555600  
CAMP PENDLETON CA 92055-5600

COMMANDING GENERAL  
ATTN (SECTION)  
1ST MLG  
BOX 555606  
CAMP PENDLETON CA 92055-5606

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
CLR 17  
BOX 555607  
CAMP PENDLETON CA 92055-5607

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
1ST SUPPLY BN  
BOX 555627  
CAMP PENDLETON CA 92055-5627

Personal Mail Addresses

RANK NAME  
1ST LAR BN (COMPANY/SECTION)  
BOX 555564  
CAMP PENDLETON CA 92055-5564

RANK NAME  
3RD AA BN (COMPANY/SECTION)  
BOX 555574  
CAMP PENDLETON CA 92055-5574

RANK NAME  
1ST RECONNAISSANCE BN (SECTION)  
BOX 555584  
CAMP PENDLETON CA 92055-5584

NOT AUTHORIZED

NOT AUTHORIZED

RANK NAME  
CLR 17 (COMPANY/SECTION)  
BOX 555607  
CAMP PENDLETON CA 92055-5607

RANK NAME  
1ST SUPPLY BN (COMPANY/SECTION)  
BOX 555627  
CAMP PENDLETON CA 92055-5627

Enclosure (3)

FEB 03 2009

**Official Mail Addresses****Personal Mail Addresses**

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
REPAIRABLE MAINTENANCE COMPANY  
BOX 555645  
CAMP PENDLETON CA 92055-5645

RANK NAME  
RMC (COMPANY/SECTION)  
BOX 555645  
CAMP PENDLETON CA 92055-5645

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
1ST MAINT BN  
BOX 555647  
CAMP PENDLETON CA 92055-5647

RANK NAME  
1ST MAINT BN (COMPANY/SECTION)  
BOX 555647  
CAMP PENDLETON CA 92055-5647

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
1ST MEDICAL BN  
BOX 555657  
CAMP PENDLETON CA 92055-5657

RANK NAME  
1ST MEDICAL BN (COMPANY/SECTION)  
BOX 555657  
CAMP PENDLETON CA 92055-5657

COMMANDING OFFICER  
ATTN (COMPANY/SECTION)  
7TH ESB  
BOX 555677  
CAMP PENDLETON CA 92055-5677

RANK NAME  
7TH ESB (COMPANY/SECTION)  
BOX 555677  
CAMP PENDLETON CA 92055-5677

COMMANDING OFFICER  
ATTN (DETACHMENT/SECTION)  
CLB 11  
BOX 555697  
CAMP PENDLETON CA 92055-5697

RANK NAME  
CLB 11 (DETACHMENT/SECTION)  
BOX 555697  
CAMP PENDLETON CA 92055-5697

COMMANDING OFFICER  
ATTN (DETACHMENT/SECTION)  
CLB 13  
BOX 555707  
CAMP PENDLETON CA 92055-5707

RANK NAME  
CLB 13 (DETACHMENT/SECTION)  
BOX 555707  
CAMP PENDLETON CA 92055-5707

COMMANDING OFFICER  
ATTN (DETACHMENT/SECTION)  
CLB 15  
BOX 555717  
CAMP PENDLETON CA 92055-5717

RANK NAME  
CLB 15 (DETACHMENT/SECTION)  
BOX 555717  
CAMP PENDLETON CA 92055-5717

Enclosure (3)

FEB 03 2009

**Official Mail Addresses**

COMMANDING OFFICER  
ATTN (SECTION)  
CLR 1  
BOX 555735  
CAMP PENDLETON CA 92055-5735

COMMANDING OFFICER  
ATTN (SECTION)  
CLB 5  
BOX 555736  
CAMP PENDLETON CA 92055-5736

COMMANDING OFFICER  
ATTN (SECTION)  
CLB 1  
BOX 555737  
CAMP PENDLETON CA 92055-5737

COMMANDING OFFICER  
ATTN (SECTION)  
CLR 15  
BOX 555741  
CAMP PENDLETON CA 92055-5741

COMMANDING OFFICER  
ATTN (SECTION)  
MAG 39  
BOX 555750  
CAMP PENDLETON CA 92055-5750

COMMANDING OFFICER  
ATTN (SECTION)  
PASD MAG 39  
BOX 555751  
CAMP PENDLETON CA 92055-5751

COMMANDING OFFICER  
ATTN (SECTION)  
MALS 39  
BOX 555761  
CAMP PENDLETON CA 92055-5761

**Personal Mail Addresses**

RANK NAME  
ATTN (SECTION)  
CLR 1  
BOX 555735  
CAMP PENDLETON CA 92055-5735

RANK NAME  
ATTN (SECTION)  
CLB 5  
BOX 555736  
CAMP PENDLETON CA 92055-5736

RANK NAME  
ATTN (SECTION)  
CLB 1  
BOX 555737  
CAMP PENDLETON CA 92055-5737

RANK NAME  
ATTN (COMPANY/SECTION)  
CLR 15  
BOX 555741  
CAMP PENDLETON CA 92055-5741

NOT AUTHORIZED

RANK NAME  
PASD MAG 39 (SECTION)  
BOX 555751  
CAMP PENDLETON CA 92055-5751

RANK NAME  
MALS 39 (SECTION)  
BOX 555761  
CAMP PENDLETON CA 92055-5761

Enclosure (3)

FEB 03 2009

**Official Mail Addresses**

COMMANDING OFFICER  
ATTN (SECTION)  
HMLA 169  
BOX 555781  
CAMP PENDLETON CA 92055-5781

COMMANDING OFFICER  
ATTN (SECTION)  
HMLA 267  
BOX 555791  
CAMP PENDLETON CA 92055-5791

COMMANDING OFFICER  
ATTN (SECTION)  
HMLA 367  
BOX 555801  
CAMP PENDLETON CA 92055-5801

COMMANDING OFFICER  
ATTN (SECTION)  
HMLA 369  
BOX 555811  
CAMP PENDLETON CA 92055-5811

COMMANDING OFFICER  
ATTN (SECTION)  
MACS 1  
BOX 555821  
CAMP PENDLETON CA 92055-5821

COMMANDING OFFICER  
ATTN (SECTION)  
MASS 3  
BOX 555831  
CAMP PENDLETON CA 92055-5831

COMMANDING OFFICER  
ATTN (SECTION)  
3RD LAAD BN  
BOX 555841  
CAMP PENDLETON CA 92055-5841

**Personal Mail Addresses**

RANK NAME  
HMLA 169 (SECTION)  
BOX 555781  
CAMP PENDLETON CA 92055-5781

RANK NAME  
HMLA 267 (SECTION)  
BOX 555791  
CAMP PENDLETON CA 92055-5791

RANK NAME  
HMLA 367 (SECTION)  
BOX 555801  
CAMP PENDLETON CA 92055-5801

RANK NAME  
HMLA 369 (SECTION)  
BOX 555811  
CAMP PENDLETON CA 92055-5811

RANK NAME  
MACS 1 (SECTION)  
BOX 555821  
CAMP PENDLETON CA 92055-5821

RANK NAME  
MASS 3 (SECTION)  
BOX 555831  
CAMP PENDLETON CA 92055-5831

RANK NAME  
3RD LAAD BN (SECTION)  
BOX 555841  
CAMP PENDLETON CA 92055-5841

Enclosure (3)

BO 5110.2C  
FEB 03 2009

**Official Mail Addresses**

COMMANDING OFFICER  
ATTN (SECTION)  
4TH TANK BN A CO  
BOX 555845  
CAMP PENDLETON CA 92055-5845

COMMANDING OFFICER  
ATTN (SECTION)  
ATC DET A MACS 1  
BOX 555851  
CAMP PENDLETON CA 92055-5851

COMMANDING OFFICER  
ATTN (SECTION)  
MWSS 372  
BOX 555861  
CAMP PENDLETON CA 92055-5861

COMMANDING OFFICER  
ATTN (SECTION)  
MWSS 472  
BOX 555871  
CAMP PENDLETON CA 92055-5871

COMMANDING OFFICER  
ATTN (SECTION)  
HMT 303  
BOX 555881  
CAMP PENDLETON CA 92055-5881

COMMANDING OFFICER  
ATTN (SECTION)  
HMLA 775  
BOX 555891  
CAMP PENDLETON CA 92055-5891

COMMANDING OFFICER  
ATTN (SECTION)  
MAG 46 DET A  
BOX 555901  
CAMP PENDLETON CA 92055-5901

**Personal Mail Addresses**

RANK NAME  
4TH TANK BN A CO (SECTION)  
BOX 555845  
CAMP PENDLETON CA 92055-5845

RANK NAME  
ATC DET A MACS 1 (SECTION)  
BOX 555851  
CAMP PENDLETON CA 92055-5851

RANK NAME  
MWSS 372 (SECTION)  
BOX 555861  
CAMP PENDLETON CA 92055-5861

RANK NAME  
MWSS 472 (SECTION)  
BOX 555871  
CAMP PENDLETON CA 92055-5871

RANK NAME  
HMT 303 (SECTION)  
BOX 555881  
CAMP PENDLETON CA 92055-5881

RANK NAME  
HMLA 775 (SECTION)  
BOX 555891  
CAMP PENDLETON CA 92055-5891

RANK NAME  
MAG 46 DET A (SECTION)  
BOX 555901  
CAMP PENDLETON CA 92055-5901

Enclosure (3)



FEB 03 2009

**Official Mail Addresses**

COMMANDING OFFICER  
 ATTN (SECTION)  
 HMM 164  
 BOX 555911  
 CAMP PENDLETON CA 92055-5911

COMMANDING OFFICER  
 ATTN (SECTION)  
 HMM 268  
 BOX 555921  
 CAMP PENDLETON CA 92055-5921

COMMANDING OFFICER  
 ATTN (SECTION)  
 HMM 364  
 BOX 555931  
 CAMP PENDLETON CA 92055-5931

**Personal Mail Addresses**

RANK NAME  
 HMM 164 (SECTION)  
 BOX 555911  
 CAMP PENDLETON CA 92055-5911

RANK NAME  
 HMM 268 (SECTION)  
 BOX 555921  
 CAMP PENDLETON CA 92055-5921

RANK NAME  
 HMM 364 (SECTION)  
 BOX 555931  
 CAMP PENDLETON CA 92055-5931

**Notes**

Marines and Sailors that are attached to 11th Marine Regiment, HQ Battery, 11th Marines, 1st Bn, 11th Marines and 2nd Bn, 11th Marines do not receive personal mail at their respective units. Military Personnel receive their personal mail through assigned Postal Service Center (PSC) receptacle boxes serviced through the Las Pulgas' Military Post Office.

Below is an example of the General Delivery address that can be used by new personnel reporting in to one of the above mentioned units:

RANK NAME  
 GENERAL DELIVERY (EDA) **Estimated Date of Arrival**  
 UNIT (**Name of unit your are transferring to**)  
 BOX 555612  
 CAMP PENDLETON CA 92055-5612

**\* Personnel will have 90 days after arrival to establish an address on or off base, mail on hold over 90 days addressed to the General Delivery Address will be RTS (Returned To Sender) on the 91st day.**

Enclosure (3)